

**HKV-RFPD Board Minutes**

Location: HKV Station 1 – 38101 Kings Valley Hwy 223

Date	November 21, 2017	Time Keeper	Ted Baker
Chair	Ted Baker	Secretary	Deb Montgomery

Agenda			
Item	Type/Outcome	Who	Time
Chair Welcome	Share	Ted Baker	<b>7:00</b>
Visitors Comments	Discussion/Decision		7:10
Secretary Report	Discussion/Decision	Deb Montgomery-written	7:11
Treasurer Report	Discussion/Decision	Dan Hayes - written	7:13
EMT Report	Discussion/Decision	Ted Baker-written	7:20
Chief Report	Discussion/Decision	All	7:22
Old Business	Discussion/Decision	All	7:30
New Business	Discussion/Review	All	8:15
Closing	Discussion	All	9:00

Resolutions/ Operational Motions	
Number	What

General Information	
Chair Welcome Ted Baker	Board was called to order by Chair at 7:10 PM.
Secretary Report Deb Montgomery	1. Approval of Agenda: Motion to approve made by Dan Hayes; Seconded by Frank Lima; MPU 2. 10/17/17 Minutes approved; Motion made by Dan Hayes; Seconded by Frank Lima; MPU
Treasurer	1. Treasurer Report as of 11/21/17: General bills and correspondence

Report Dan Hayes	2. Balances: LGIP \$105,898.90; Debit \$1,197.32; Checking \$4,031.61 as of 10/17/17
EMT Report April Fisher	1. 1 call – 3 responders.
Chief Report Adam Ryan	1. No report for this meeting
<b>Old Business</b>	
Transport Policy	1. Transport policy complete and inserted into Volunteer Handbook of policies. Ten copies made and extra copies left in the Fire Hall on the bookshelf. Suggestion made to share documents with volunteers at future training.
New Brush Rig Report	1. No report this month
Door Widening	1. Investigating Engineering Report. Deb submitted a report of her contact with Leif Ericson of ZCSEA. He will be meeting Deb Montgomery at the Fire Hall on Thursday Nov 30 at 2PM to discuss costs, potential likelihood of HKV RFPD being selected for a seismic grant if we were to apply. Board agreed it would be good to get more information.

<b>New Business</b>	
Cyber Security Policy	Dan brought forward some SDAO Policy on management of fire district browser and email systems. Adopting a policy such as this can meet the annual Best Practices Survey which can reduce Insurance rates. He will bring back the Policy for a second reading in January
Cancel December Board Meeting	Motion was made to cancel the December Fire Board meeting. Ted made the Motion, Frank seconded, and the motion passed unanimously.

<b>Closing</b>	
Next Meeting Date: 1/16/18 Proposed agenda; Cyber Security Policy, Engineering Report/Seismic Grant, New Brush Rig <b>MEETING ADJOURNED 7:52</b> Board Attendance: Ted Baker, Don Dorman, Dan Hayes , Frank Lima Board Absence: Deb Montgomery Staff Attendance: Community members:	